



**THOMAS L. GARTHWAITE, M.D.**  
Director and Chief Medical Officer

**FRED LEAF**  
Chief Operating Officer

COUNTY OF LOS ANGELES  
DEPARTMENT OF HEALTH SERVICES  
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March 2, 2004

TO: Each Supervisor

FROM: Thomas. L. Garthwaite, M.D.  
Director and Chief Medical Officer

A handwritten signature in blue ink, which appears to read "Thomas L. Garthwaite", is written over a light blue rectangular background.

SUBJECT: **REPORTING PROCEDURES - DIALYSIS TREATMENT**

On December 2, 2003, the Board approved a motion by Supervisor Knabe, asking for a report from the Department of Health Services and County Counsel on ways to improve and strengthen disease reporting procedures. The motion referenced delayed reports of infections from several dialysis centers in the County. In our January 5, 2004 report to the Board, we indicated that Acute Communicable Disease Control (ACDC) would conduct a mass mailing to physicians and others about reporting requirements.

This is to inform you that ACDC has developed materials which will be disseminated to approximately 50,000 County physicians, healthcare facilities, school districts and related institutions that are required by California law to report certain diseases by March 15, 2004.

If you have any question or need additional information please me know.

JEF:DB:ac  
401:010

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors